



CITY OF CARPINTERIA  
 CITY HALL  
 5775 CARPINTERIA AVENUE  
 CARPINTERIA, CA 93013  
 (805) 684-5405

**RETURN ON TRANSIENT OCCUPANCY TAX**

RETURN IS DELINQUENT AFTER ONE (1) CALENDAR MONTH FROM CLOSE OF PERIOD. PENALTY IS 10% OF AMOUNT OF TAX IF TAX IS PAID WITHIN 30 DAYS AFTER DELINQUENCY DATE, AND 20% IF PAID THEREAFTER. IN ADDITION TO PENALTIES, INTEREST OF ½% PER MONTH, OR FRACTION THEREOF, IS PAYABLE FROM DATE OF DELINQUENCY.

\_\_\_\_\_  
 NAME OF MOTEL / HOTEL/CONDO/HOUSE

\_\_\_\_\_  
 STREET ADDRESS

\_\_\_\_\_  
 CITY, STATE, ZIP CODE

\_\_\_\_\_  
 PREPARER'S NAME

\_\_\_\_\_  
 ADDRESS OF OFFICE WHERE RECORDS ARE KEPT.

\_\_\_\_\_  
 CITY, STATE, ZIP CODE

Period Covered: From: \_\_\_\_\_ To: \_\_\_\_\_  
 Month, Day, Year Month, Day, Year

1. GROSS RENT FOR OCCUPANCY OF ROOMS	\$
2. LESS ALLOWABLE DEDUCTIONS. Rent for occupancy by permanent residents (one who occupies or has the right of occupancy for at least 31 consecutive days)	\$ _____
3. Rent covered by government agency exemption certificates	\$ _____
4. TOTAL ALLOWABLE DEDUCTIONS: Lines 2 plus 3	\$
5. TAXABLE RENTS: Line 1 minus Line 4	\$
6. TAX: 10% of Line 5	\$
7. PENALTIES: 10% of Line 6 if paid within 30 days after delinquent date, 20% of Line 6 if paid more than 30 days after delinquent date.	\$
8. INTEREST: ½% for each month or fraction of month after delinquent date	\$
9. TOTAL TAX, PENALTY & INTEREST: Lines 6 plus 7 plus 8	\$

**IF BUSINESS IS DISPOSED OF OR SUSPENDED**, closing return must be filed immediately, at the City Clerk's Office, and the tax due must be paid. No change of ownership can be recorded until this is done.

**CHECKS, DRAFTS, POSTAL NOTES, AND MONEY ORDERS** in the exact amount of tax due, are accepted by the City Clerk only as agent of the taxpayer and do not constitute payment until cleared. The City Clerk assumes no responsibility for loss in transit.

**REMITTANCE:** To avoid penalty, be sure proper remittance is enclosed

**I declare that the information herein is true and correct to the best of my knowledge and belief.**

PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

PHONE: \_\_\_\_\_

CITY OF CARPINTERIA  
LICENSE DEPARTMENT

**TRANSIENT OCCUPANCY TAX EXEMPTION CERTIFICATE FOR  
GOVERNMENTAL AGENCIES**

NAME OF HOTEL, MOTEL, ETC. \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATES OF OCCUPANCY month/day/year

FROM: \_\_\_\_/\_\_\_\_/\_\_\_\_ TO: \_\_\_\_/\_\_\_\_/\_\_\_\_

TOTAL

EXEMPT SALE \$ \_\_\_\_\_ ROOM NO. \_\_\_\_\_ FOLIO # \_\_\_\_\_

This is to certify that I, the undersigned, am an officer or employee of the federal or State of California agency indicated below:

That the charges for the occupancy at the above establishment on the dates set forth above have been, or will be paid for by such Governmental Agency and that such charges are incurred in the performance of my official duties as an officer or employee of such Governmental Agency. CMC Chapter 3.20

***I declare under penalty of perjury that the foregoing is true and correct.***

DATE: \_\_\_\_\_

PRINT: \_\_\_\_\_

NAME AND TITLE

\_\_\_\_\_  
SIGNATURE

GOVERNMENTAL AGENCY: \_\_\_\_\_

ADDRESS OF GOVERNMENTAL AGENCY HOME OFFICE \_\_\_\_\_

Note: Operators of hotels, motels, etc., should not accept this certificate unless the person presenting it shows satisfactory credentials. A separate Exemption Certificate is required for each occupancy and for each representative.