December 10, 2018

SUBJECT: Establishment of 2019 Pre-Qualified Bidders List

To Whom It May Concern:

The City of Carpinteria is in the process of updating its pre-qualified bidders list for future Department of Public Works construction and maintenance projects. All qualified licensed contractors interested in being put on the City’s qualified contractors list are required to submit their company’s information on the attached form indicating what type of work the contractor is interested in and currently licensed to do.

These specialties may include, but are not limited to: slurry seal, grading, paving, bridges, guardrails, signing and striping, earthwork, concrete sidewalks and repairs, sidewalk grinding, steam cleaning, street maintenance, hazardous materials cleanup, storm drain installation and maintenance, tree maintenance and tree and stump removal, pipelines, etc. Contractor shall include class of contractor license(s) held and contractor’s license number(s).

In the event of a declared emergency, this list may be used for the procurement of services.

Please complete the attached form and fax it to the City of Carpinteria at (805) 684-5304, mail it to the Department of Public Works, 5775 Carpinteria Avenue, Carpinteria, CA 93013. Forms are due no later than the close of business on Friday, December 28, 2018. If you have any questions, please contact Engineering Technician, at (805) 755-4445. Thank you in advance for your cooperation.

Sincerely,

Gerald Comati, P.E.
Public Works Director/City Engineer
Firm Name: ____________________________________________________________

Mailing Address: _______________________________________________________

City __________________ State __________ Zip: __________________________

Phone: __________________ Fax: __________________

Contact Person: _______________________________________________________

E-mail Address: _______________________________________________________

Type of work in which contractor is currently interested and licensed to do:
____________________________________________________________________
____________________________________________________________________

□ Concrete sidewalk/driveway repair, construction/grinding
□ Paving/pavement maintenance
□ Storm drain
□ Roadway/parking lot signing & striping
□ Grading
□ Steam cleaning
□ Hazardous materials clean-up
□ Tree maintenance/removals
□ Pipelines
□ Other ______________________________________________________________

Employer’s Tax Identification Number: ________________________________

License No. __________________ Class: _______ Exp. Date: __________

License No. __________________ Class: _______ Exp. Date: __________

License No. __________________ Class: _______ Exp. Date: __________

License No. __________________ Class: _______ Exp. Date: __________

Years in Business: __________
Is the firm currently certified as a DBE firm under Caltrans:

☐ Y  ☐ N  Cert. Number: ___________________________  Expiration Date: __________

Is the firm currently certified as a small business enterprise by the State of California:  ☐ Y  ☐ N

Gross Annual Receipts for last year:

☐ < $1 Million  ☐ < $5 Million  ☐ < $10 Million  ☐ < $15 Million  ☐ > $15 Million

Please notify the City of Carpinteria with any changes regarding contact information or DBE status.

Three references:

Name: ______________________________________________________________________
Mailing Address: ______________________________________________________________________
City: ___________________________  State: _________  Zip: _________________
Phone: ______________________________________________________________________
Email: ______________________________________________________________________

Name: ______________________________________________________________________
Mailing Address: ______________________________________________________________________
City: ___________________________  State: _________  Zip: _________________
Phone: ______________________________________________________________________
Email: ______________________________________________________________________

Name: ______________________________________________________________________
Mailing Address: ______________________________________________________________________
City: ___________________________  State: _________  Zip: _________________
Phone: ______________________________________________________________________
Email: ______________________________________________________________________

Three projects that represent company’s experience:

Project Name: __________________________________________________________________
Project Location: __________________________________________________________________
Contract Value: __________________________________________________________________
Working days to complete: __________________________________________________________________
On time completion?  Yes _____  No _____
If no, why? __________________________________________________________________
On budget? Yes ___ No ___
If no, why? ______________________________________________________________

Project Contact:
Name: ___________________________ Phone: __________________________

Project Name: ____________________________________________
Project Location: __________________________________________
Contract Value: ____________________________________________
Working days to complete: _________________________________
On time completion? Yes ___ No ___
If no, why? ____________________________________________
On budget? Yes ___ No ___
If no, why? ____________________________________________

Project Contact:
Name: ___________________________ Phone: __________________________

Project Name: ____________________________________________
Project Location: __________________________________________
Contract Value: ____________________________________________
Working days to complete: _________________________________
On time completion? Yes ___ No ___
If no, why? ____________________________________________
On budget? Yes ___ No ___
If no, why? ____________________________________________

Project Contact:
Name: ___________________________ Phone: __________________________